

Board Meeting Agenda

Tuesday 24 September 2019 – Hau Raki, Level 7, 167b Victoria Street West.

OPEN AGENDA						
1	Apologies		To Note	12:10pm	1	
2	Directors Interest Register, Conflicts of Interest Declaration	Mark Franklin	To Note	12:11pm	2	
3	Chief Executive's Monthly Report	Nick Hill	To Note	12:13pm	10	
4	Close of Open Agenda			12:23pm		

ATEED Board Interests and Conflicts Register

Director	Interests and Conflicts
Mark Franklin	<p>Director, Precinct Management Limited (3014500)</p> <p>Director, Te Kuha General Partner Limited (3378973)</p> <p>Director, Aquaclear Dewatering Technology Limited (1421603)</p> <p>Director, Rangitira Developments Limited (636073)</p> <p>Director, Stevenson Engineering Limited (1421605)</p> <p>Director, Stevenson South Island Limited (1908766)</p> <p>Director, Stevenson Group Limited (827774)</p> <p>Director, Drury South Limited (1488624)</p> <p>Director, Stevenson Agriculture Limited (1645457)</p> <p>Director, Auckland Regional Chamber Of Commerce & Industry Limited (364056)</p> <p>Director, Lochinver Station Limited (1488629)</p> <p>Director, Oteha Valley Investments Limited (1856790)</p> <p>Director, Cloudview Holdings Limited (1025273)</p> <p>Director, Stevenson Properties (2015) Limited (2164755)</p>

	<p>Director, Stevenson Mining Limited (1274011)</p> <p>Director, Stevenson Waikato Limited (697315)</p> <p>Party to a Deed of Indemnity and Undertaking between the Director and the Company and an insured party under a Directors and Officers Liability Insurance Policy and a Defence Costs Insurance Policy arranged and funded by the Company</p>
Director	Roles & Responsibilities outside of ATEED
Evan Davies	<p>Chair, Capital Investment Committee</p> <p>Chair, Hospital Redevelopment Partnership Group</p> <p>Chair, Tamaki Regeneration Company (5840214)</p> <p>Trustee, Anglican Trust for Women and Children</p> <p>Trustee, Auckland Arts Festival</p> <p>Trustee, Auckland City Mission</p> <p>Trustee, Melanesian Mission Trust Board</p> <p>Director, Todd Property Group Limited (2291506)</p> <p>Director, Flinders Mines</p> <p>Director, BBIG Group</p>

	<p>Director, Western Hills Holdings Limited (6948733)</p> <p>Party to a Deed of Indemnity and Undertaking between the Director and the Company and an insured party under a Directors and Officers Liability Insurance Policy and a Defence Costs Insurance Policy arranged and funded by the Company</p>
Director	Roles & Responsibilities outside of ATEED
Mike Taitoko	<p>Director and Shareholder of Waiora Consulting Limited (5330302)</p> <p>Director and Shareholder of Takiwa Limited (3887379)</p> <p>Director, Canvasland Holdings Limited (429999)</p> <p>Director, Maratini Holdings Limited (6261547)</p> <p>Director, Mercury LTI Limited (4387380)</p> <p>Director, Mercury NZ Limited (936901)</p> <p>Director, Takiwa Health Limited (5783499)</p> <p>Director, Toha Foundry, (7108533)</p> <p>Advisory Board Member of Massey University School of Business</p> <p>Party to a Deed of Indemnity and Undertaking between the Director and the Company and an insured party under a Directors and Officers Liability Insurance Policy and a Defence Costs Insurance Policy arranged and funded by the Company</p>
Director	Roles & Responsibilities outside of ATEED

Danny Chan	<p>Director and Shareholder, A1 FLOWER WHOLESALERS LIMITED (810599)</p> <p>Director and Shareholder, ALPHA ASSET MANAGEMENT LIMITED (645615)</p> <p>Director and Shareholder, ARN INVESTMENTS LIMITED (2192871)</p> <p>Director and Shareholder, FLOWERZONE INTERNATIONAL LIMITED (582216)</p> <p>Director and Shareholder, FLOWERZONE TURNERS LIMITED (491878)</p> <p>Director and Shareholder, GRIFF TRADING LIMITED (1212490)</p> <p>Director and Shareholder, LADY WHITE SNAKE FILM LIMITED (1531000)</p> <p>Director and Shareholder, NEW EDUCATION INVESTMENT LIMITED (323228)</p> <p>Director and Shareholder, ORIENT ASSET MANAGEMENT LIMITED (424595)</p> <p>Director and Shareholder, ORIENT PACIFIC INVESTMENTS LIMITED (1169701)</p> <p>Director and Shareholder, ORIENT PACIFIC MANAGEMENT LIMITED (1169702)</p> <p>Director and Shareholder, ORPAC INTERNATIONAL LIMITED (668742)</p> <p>Director and Shareholder, PLANIT PRODUCTS NZ LIMITED (1812117)</p> <p>Director and Shareholder, RHINO SECURITY LIMITED (1218758)</p> <p>Director and Shareholder, SHARP MULTI-MEDIA LIMITED (1222077)</p> <p>Director and Shareholder, SHARP MULTI-MEDIA PRODUCTION LIMITED (1488659)</p> <p>Director and Shareholder, SIMTUTOR LIMITED (5285041)</p>
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	Director and Shareholder, SUMFOOD LIMITED (6281982)
	Director and Shareholder, TAHERE CALLA & BULB COMPANY LIMITED (620632)
	Director and Shareholder, TAHERE CALLAS LIMITED (541102)
	Director and Shareholder, TALAFORD INVESTMENTS LIMITED (243773)
	Director and Shareholder, THE ACADEMIC COACHING SCHOOL LIMITED (1218520)
	Director, ABANO HEALTHCARE GROUP LIMITED (13802)
	Director, ASIA PACIFIC CENTRE FOR FOOD INTEGRITY LIMITED (4798639)
	Director, BOSS SYSTEMS LIMITED (1566017)
	Director, CARBONSCAPE LIMITED (3953398)
	Director, CLUB Q CONDOMINIUMS LIMITED (366215)
	Director, COTTAGE DESIGN LIMITED (553363)
	Director, DANTING INVESTMENTS LIMITED (1101054)
	Director, DIABETIC FOOD LIMITED (5785571)
	Director, EDUCATION INVESTMENT LIMITED (2099558)
	Director, ENROLMY LIMITED (5746128)
	Director, EVERGROW PROPERTIES LIMITED (638821)
	Director, FASTCOM LIMITED (2292668)

	Director, FMG INSURANCE LIMITED (1801045)
	Director, GLOBAL ACADEMIC GROUP HOLDCO LIMITED (5789309)
	Director, GREEN CUT LIMITED (2200640)
	Director, GREEN HARVEST EXPORTS LIMITED (424593)
	Director, GREEN HARVEST PACIFIC HOLDINGS LIMITED (912715)
	Director, GREEN HARVEST PACIFIC LIMITED (807760)
	Director, MARLBOROUGH WINE ESTATES GROUP LIMITED (5639568)
	Director, NEW ZEALAND YACON LIMITED (3893137)
	Director, ORIENT PACIFIC CORPORATION LIMITED (482579)
	Director, PISCES TRUSTEES COMPANY LIMITED (4364838)
	Director, SEAPLIES INTERNATIONAL (NELSON) LIMITED (931103)
	Director, SIMTICS LIMITED (1405985)
	Director, TAHERE GROUP LIMITED (6090882)
	Director, TURNERS FLOWER EXPORTS N.Z. LIMITED (1677418)
	Shareholder, AIRE CUT COMPANY LIMITED (1255160)
	Shareholder, B.L.TECH LIMITED (4425298)
	Shareholder, CLOUD M LIMITED (3170790)

	<p>Shareholder, DANTING INVESTMENTS LIMITED (1101054)</p> <p>Shareholder, IMONITOR INTELLECTUAL PROPERTY LIMITED (1874643)</p> <p>Shareholder, ORGANIC INITIATIVE LIMITED (5595738)</p> <p>Shareholder, RAWHITI MANUKA HONI LIMITED (2369144)</p> <p>Shareholder, SHORTLAND FLATS LIMITED (41534)</p> <p>Shareholder, SIMTUTOR LIMITED (5285041)</p> <p>Shareholder, SUPERTHRILLER JET SPRINT LIMITED (110844)</p> <p>Shareholder, THE CABLE FERRET COMPANY LIMITED (4482398)</p> <p>Shareholder, THE CAREER ACADEMY LIMITED (1245347) (Removed)</p> <p>Shareholder, THE DIGITAL CAFE LIMITED (6094889)</p> <p>Shareholder, VOLT TECHNOLOGY LIMITED (5684947)</p> <p>Shareholder, ZENITH ASSET MANAGEMENT LIMITED (1770979)</p> <p>Member, NZ China Advisory Council (appointed 20 November 2012)</p> <p>Member, NZ Markets Disciplinary Tribunal</p> <p>Director, Farmers Mutual Group (Mutual Society)</p> <p>Party to a Deed of Indemnity and Undertaking between the Director and the Company and an insured party under a Directors and Officers Liability Insurance Policy and a Defence Costs Insurance Policy arranged and funded by the Company</p>
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Director	Roles & Responsibilities outside of ATEED
Helen Robinson	<p>Director and Shareholder, KND Trustees Limited (5691575)</p> <p>Managing Director and Shareholder, Penguin Consulting Limited (1694891)</p> <p>Co-Founder & Executive Director, Organic Initiative Limited (5595738)</p> <p>Shareholder, Organic Initiative Limited (5595738)</p> <p>Trustee, Robinson Family Trust</p> <p>Trustee, Maurice Research and Education Trust</p> <p>Party to a Deed of Indemnity and Undertaking between the Director and the Company and an insured party under a Directors and Officers Liability Insurance Policy and a Defence Costs Insurance Policy arranged and funded by the Company</p>
Director	Roles & Responsibilities outside of ATEED
Stuart McCutcheon	<p>Director, Lexington Properties Limited (1605485)</p> <p>Chairman of Directors, Auckland UniServices Limited (373821)</p> <p>Deputy Chairman, Universities New Zealand (Until 31 December 2019)</p> <p>Director, Universitas 21 International University Network</p> <p>Council Member, University of Auckland</p> <p>Trustee and Board Member, King's School</p> <p>Trustee, U.S. Friends of The University of Auckland</p>

	<p>Party to a Deed of Indemnity and Undertaking between the Director and the Company and an insured party under a Directors and Officers Liability Insurance Policy and a Defence Costs Insurance Policy arranged and funded by the Company</p>
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Chief Executive Report – September 2019

Report to Auckland Tourism, Events and Economic Development Chairperson and Board

Strategic issues/opportunities

Japan

I have been invited to join NZTE and Tourism New Zealand as part of an initiative with the Japan New Zealand Business Council prior to the Rugby World Cup to promote investment opportunities in New Zealand. I will present an Auckland perspective as part of developing our InvestAKL programme. We are assembling a range of investment opportunities in transport, housing, retail, sustainability, smart city, screen and tourism infrastructure to profile and promote against a background story of significant urban growth.

Go with Tourism

Following MBIE's announcement to award \$5.2m from the new International Visitor Levy (IVL) fund to support the implementation of the attract/promote workstream on the *Go with Tourism* (GWT) jobs platform, work continues with MBIE and TIA to build the wider investment case for ATEED's two other pillars: education and upskilling. This investment case is more detailed to join all three pillars together, including the attract/promote workstream. Wrapped around these three pillars are co-ordination and insights. These pillars will come under the *Go with Tourism* brand; however, within central government, this project will be known as *Building the Tourism Workforce*. This investment case is due mid-September and will likely go in front of the IVL Council between the end of September and the start of October.

ATEED Leadership Team

Lynn Johnston has accepted the role of GM People and Capability and starts on Monday, 7 October.

Board induction

We have developed a day-long induction programme for the three new directors which we will present on 7 October. The new directors are expected to attend the October Board meeting as observers and officially attend their first board meeting in November.

Cross cutting themes

Māori economic growth

ATEED has developed a new Tourism Innovation Partnership fund to streamline funding investments and support the growth of the tourism industry in Tāmaki Makaurau. The fund will be managed under the Māori Tourism Development programme, and made available to iwi, hapū, marae, urban Māori authorities and Māori tourism collectives.

ATEED hosted a delegation of entrepreneurs from Chile on 19 August, which included a presentation on DIGMYIDEA and the Whāriki Māori Business Network, and discussions to enrich perspectives of merging business and culture.

The Whāriki – Miromoda Sneak Peak event was hosted at the Air New Zealand Hub on 27 August as part of New Zealand Fashion Week. The event offered unique insights into Māori design stories and collections from 12 Māori designers and networking opportunities for participating Whāriki members.

Fourteen Māori business owners have been engaged through the Regional Business Partnership (RBP) Network programme YTD.

Enhanced spatial focus

Manukau Collaborative

The 'Unleash the Potential' programme will be shared with the ATEED Board in October. The programme seeks to:

- identify the shared target state and measures of success to understand gaps in delivery
- map the south Auckland economic development system to understand where to best focus efforts
- help create an environment to preserve the south Auckland identity while enabling connections, collaboration and growth.

Other key progress / activities include:

- Creative Industries – progressing Te Toa Takitini funding application for a creative hub in south Auckland, and discussions of integrating the project into the Creative Industries 2030 work.
- Manukau Jobs and Skills Hub – official opening of Manukau and Northern jobs and skills hubs by Minister of Employment, Willie Jackson, on 29 August. ATEED worked with MBIE to make these hubs happen.
- Hosting of south Auckland leaders at the ITM Auckland SuperSprint in Pukekohe from 13-15 September.

Tāmaki Employment Precinct strategy

Scoping has commenced on the workstreams, including the development of the Neighbourhood 7 plan, mini-prospectus for the employment precinct based on existing attraction features, and the innovation hub feasibility study.

Sustainable Development

Circular economy





Circularity and ATEED are creating a programme called XLabs which will help companies take up circular economy opportunities – with delivery planned for March 2020.



ATEED took six businesses working in sustainability to the Sustainable Business Network annual conference on 26 August to build networks and hear from industry leaders working to solve plastic pollution

Progress Against Business Plan – Quarter 1 Key Deliverables







KEY:  Not started  On track  At risk  Critical  Complete



Economic Development

Work programme	Quarter	Key deliverable	Status		Outlook
			Previous	Current	
Skills and workforce	1	Manukau Jobs & Skills Hub launch			Official opening by Minister of Employment Willie Jackson on 29 August. Speakers included Robert Pigou (PDU), Orman Broadhurst (Design Strategise Build) and Pam Ford. Strong focus on apprenticeships in the first week of operations.
		Auckland Smart Move (ASM) campaign			The second ASM hero campaign email dispatched 30 August, targeting offshore construction and tech professionals. Email one was delivered to more than 121,000 high-skilled migrants in target sectors, with high open rates above 39% for recipients. As of 27 August, more than 8140 leads were captured in the ASM CRM database.









Work programme	Quarter	Key deliverable	Status		Outlook
			Previous	Current	
Local economic development	1	Employment Land Research – Onehunga, Wiri, Penrose			Draft report has been received and is being reviewed by management.











Destination

Work programme	Quarter	Key deliverable	Status		Outlook
			Previous	Current	
Destination	1	<i>Destination AKL 2025</i> strategy implementation model			At the 30 August meeting, the Industry Leaders' Group (ILG), formed in 2017, discussed an evolved governance model for the ILG to deliver on areas of the <i>Destination AKL 2025</i> strategy. The focus for this group will be on the areas of connectivity and sustainability. There were key themes resulting from the meeting, particularly around ensuring that the ILG is better informed on other members' activity in these areas. ATEED will lead the development of an information-sharing framework to ensure that ILG members are kept fully informed, and consideration of a strategic advocacy programme for the ILG to better communicate the benefits of the visitor economy and the City Centre Masterplan to city leaders and residents.
Tourism	1	<i>Go with Tourism</i> – Queenstown launch			The <i>Go with Tourism</i> Queenstown launch is on track for mid-October.
		Australia market strategy			An Australia market strategy has been developed and has begun to be socialised internally and with key stakeholders. Initial feedback from the industry is very positive. The next step is to prepare an investment case seeking approval for increased funding in outer years.

Major Events	1	<i>Elemental AKL</i>			Initial feedback from the inaugural <i>Elemental AKL</i> (held from 1-31 July), shows that the festival was well received by the public and stakeholders. Evaluation is underway, including campaign analysis, review of region-wide spend data, post-event reporting and an economic impact assessment of a few key events. Planning for the 2020 event is underway, incorporating insights from the post-event reporting.
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Strategy

Work programme	Quarter	Key deliverable	Status		Outlook
			Previous	Current	
Māori economic growth	1	Māori Economic Development Strategy			In view of recent staff changes and current internal capability, the focus is to identify the key investment and delivery items in the short-term (3-6 months); and plan for recruitment of a Māori Economic Specialist (working title) within the Strategy team to develop a longer-term Māori Economic Development Strategy and approach.
		ATEED Te Toa Takitini (TTT) Proposal			Two proposals have been submitted to the Māori Outcomes Steering Group: 1) Māori Delivery Package for Auckland 2021 and 2) Whāriki (upscaling, infrastructure investment, leveraging). Both have been supported in principle subject to minor tweaking for Whāriki and fleshing out of detail and scope for AK2021 with likelihood of an increased investment sum.
		ATEED Māori Responsiveness Plan (MRP)			The 2016 MRP is currently being reviewed. Existing actions will either be incorporated into a revised plan or closed out. A draft will be socialised with Māori staff, portfolio leads and ALT. A penultimate draft will be tabled at the October Audit and Risk Committee for sign off at the November Board meeting.
Strategy	1	Strategy Refinement			The draft Strategy Framework was presented to the Board on 27 August. Management is now developing an operational plan and roadmap to embed the framework across the business and incorporate the framework for the next business planning cycle.

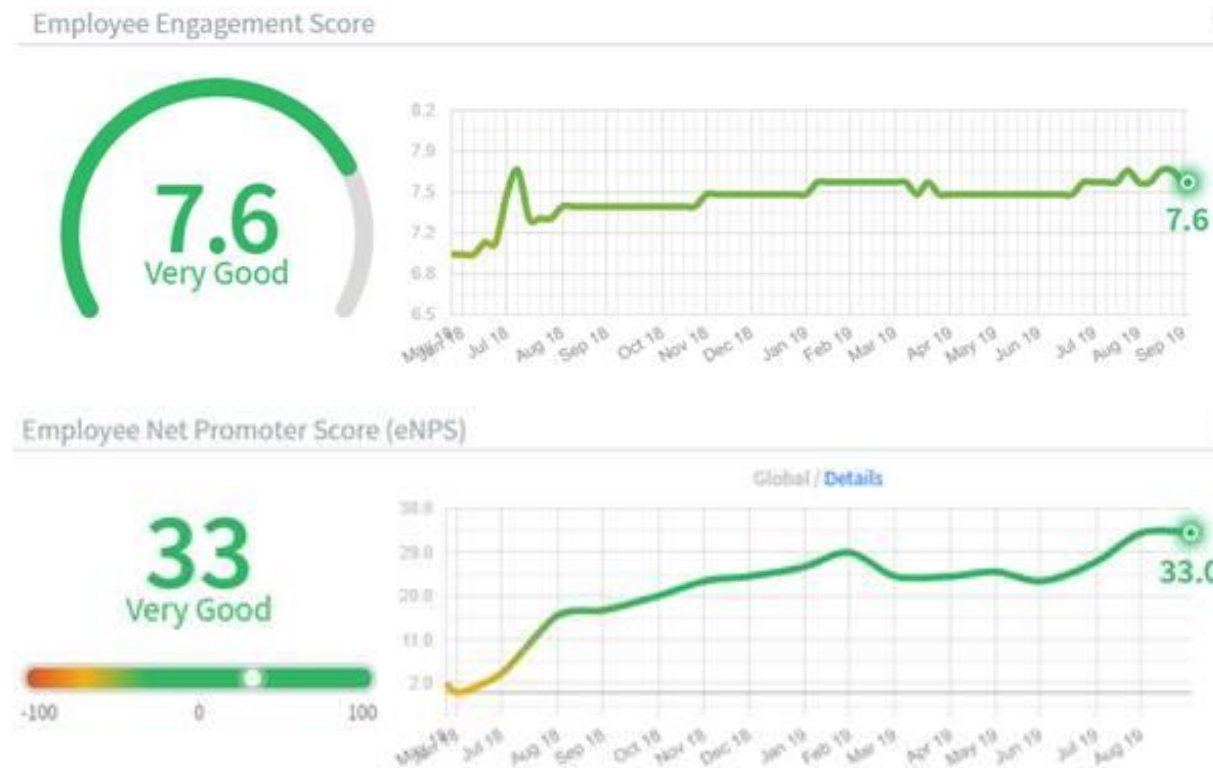
Work programme	Quarter	Key deliverable	Status		Outlook
			Previous	Current	
		Board Strategy Workshop			Board Strategy Workshop held 27 August.
		Governing Body Workshop			Workshop postponed to post-election, but no date set yet.
		AC36 – Leverage and Legacy ideas submitted			A submission has been made to MBIE for the official Crown and Council leverage/legacy programme for AC36. The submission was made up of 14 individual leverage and /or legacy (Economic Development and Destination) initiatives and the development of these initiatives will continue with partner organisations over the coming weeks. An important step in the further development of the 2021 leverage and legacy programme will be the visit of John Aitken (Brisbane G20) at the end of September.
		Auckland Positioning and Narrative Project			Tools to scale sharing and use of the Auckland narrative by Auckland at large are being developed including ‘usage guidelines’, updated ‘photography and video of Auckland’ and a ‘promotional video’ of the process and results so far. On-going communication of the narrative and integration of it into ATEED and council family campaigns continues. A further round of community workshops is in planning to share progress, continue engagement and advocacy.
		Road to 2021 plan			First draft Road to 2021 plan, based on the Auckland Positioning and Narrative Project, was presented to ATEED by Destination Think! on 20 August. Further detailed planning and consideration of interdependencies with existing AC36, APEC and BAU plans is required and needs resourcing. Re-orientating ATEED resources away from BAU to Road to 2021 and raising awareness and understanding across the organisation of ATEED’s role in the Road to 2021 is pivotal to progressing this plan in a timely and quality fashion.

Operational Support

Work programme	Quarter	Key deliverable	Status		Outlook
			Previous	Current	
Operational Support	1	Annual Report	●	●	Annual Report for year ending 30 June 2019 adopted by Board on 27 August. Audit Opinion has been received and report is being prepared for publication by 30 September. Audit Management Report is pending.
		Safe365 Roll out (H&S)	●	●	ATEED is implementing Safe365, with the first review complete. It will be fully rolled out and presented to ALT and the Board by October.
		Data Security follow-up audit	●	●	ATEED is working with Council ICT and Assurance Services (internal audit) to carry out a data security review of the Council ICT system that ATEED uses. The cost will be shared across the groups and takes time to progress.
		Wellbeing programme	●	●	Focus on physical wellbeing in September, with September step challenge. Mental Health Awareness Week 23-29 September – activities being scoped.
		Performance reporting (Finance & Strategy)	●	●	ATEED quarterly Risk and Health and Safety reports completed and submitted to Council for presentation to the Audit and Risk Committee on 12 September. 2018/19 Q4 Report submitted to Council on 16 August. Presentation to Finance and Performance Committee on 17 September. First Tier 3 monthly Operations meeting held 20 August. Q1 Forecast commences, targeting review on 15 October.

People, Culture and Change

Employee Engagement Score – as at 6 September 2019:



Engagement remains high in September with a score of 7.6 out of 10. The strongest areas of our culture are Interpersonal relationships and Ambassadorship, and employees are increasingly likely to promote ATEED as a great place to work.

Majority of our leaders have completed the leadership programme and report increased self-awareness and early success implementing coaching skills gained on the programme. Our final cohort of leaders will start their programme in November.

The final step of the programme will then focus on business application of skills and embedding of ATEED strategy.

People	Current	Last month
Head count	240	243
FTE as at 4 September	235.14	230.71

Media Summary

The most prominent themes in the media in August were *Go with Tourism*, Pride Parade and AC36. More than 30 proactive media engagements/requests and 20 reactive media engagements/requests were handled. A full media summary is included as Attachment 1.

Key Performance Indicators

The first set of quarterly results for the 2019/20 SOI KPIs will be reported next month.

Health and Safety

The health and safety scorecard for August is included as Attachment 2.

Recommendations

1. The report be received.

Attachments

1. Media summary – August 2019
2. Health and safety scorecard – August 2019
3. Upcoming events / activity (next three months)

Signatory

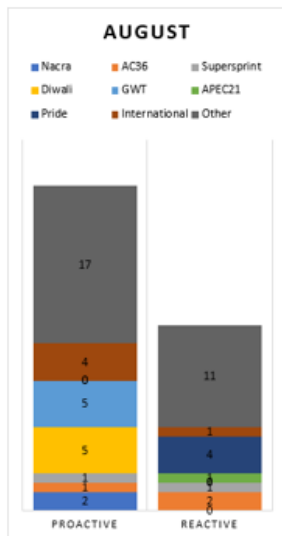
Nick Hill, Chief Executive

Attachment 1: Media summary – August 2019

Summary

Media reporting has changed recently to better reflect proactive and reactive engagements managed by ATEED's Communications and Media team each month. In August, the team made:

- 35 proactive media engagements/requests
- 20 reactive media engagements/requests



Favourability

	Tone of Voice		
	Neutral	Positive	Negative
Aug 2019	7%	87%	6%
July 2019	19%	67%	*14%
June 2019	8%	85%	7%

* Relates to AC36 challenger withdrawal

Top themes for August 2019

Go with Tourism

ATEED's *Go with Tourism* campaign received a with the Government's commitment of \$5.2 million from its international visitor levy to promote and attract new talent into tourism roles. The funding will allow expansion of the *Go with Tourism* initiative launched by ATEED earlier this year.

Pride Parade

Gay Express magazine sought an update from ATEED on whether the Auckland Pride Parade would receive National Programme funding for 2019/20. ATEED's proposed investment was conditional on the event organisers meeting certain criteria aligned with the guidelines in Auckland's Major Events Strategy, but they failed to do so. The *Gay Express* story prompted questions from Mediaworks, NewstalkZB and the *NZ Herald*.

AC36

In response to questions from the *NZ Herald* implying that the withdrawals of two late challengers for the 36th America's Cup would have significant financial impacts on the construction programme. ATEED facilitated a walk through of the site for the journalist. This resulted in a balanced story which included video and photos. Behind the scenes footage produced by ETNZ in August was also widely shared and was a focus of *Our Auckland's* 'Behind the Scenes' theme for the month.

International

Highlights included working with Australia's top rating Channel 7 breakfast television, Sunrise for a show broadcast (5 September) from the AC36 village. Our team had the opportunity to influence the content which will showcase food, culture, America's Cup, water activities and arts/ performance. The show reaches 2.2m a week.

ATEED hosted famed Indian chef Manish Mehrotra. We created an itinerary showcasing our culture, Waiheke Island, food and wine. We filmed their experience and shared the footage on our social media channels.

Our team also helped Tourism New Zealand with its international media programme. The host of Emmy award winning US Travel show Samantha Brown's Places to Love visited Auckland for two days. Preparations for AC36 will feature strongly in the segment, and will include a site walk about, and interview with Peter Lester.

Samantha Brown's show airs on PBS and averages 700,000+ viewers an episode. The angle for Auckland is discover the unexpected in New Zealand's biggest city.

Attachment 2: Health and Safety scorecard – August 2019

Update

Major Events

Major Event production team working through the Australia & New Zealand Counter Terrorism Committee's (ANZCTC) assessment and audit tools for owners and operators of crowded spaces. These two simple tools help inform a clearer picture of potential threats and operational vulnerabilities with a resulting practical output of a list of operational actions to address. The BAU event planning process involves consultation with the NZ Police and these are additional aids to inform planning discussions around protective security measures with the private security provider and wider team. Diwali completed and security planning underway. Pasifika and Lantern to follow.

First draft of the Crowded Places guidance for the Major Events Production team, and wider council teams has been socialised with AC event H&S and RFA security manager. Currently re-drafting and next step is a fuller peer review with wider group before final redraft and distribution. Training on guidance being devised however team training day scheduled for Monday 16 September for internal ATEED major events.

IMPAC

Training module for directors/ ALT dates and format being discussed.


Screen Auckland

Ongoing H&S Film production Site visits with Film Facilitators – completing H&S Audits

Film Studios

Monthly H&S Audits for Studios with Studio Site Managers – AFS, KFS, HFS.
First Aid and AED Training took place for the Film Studio Site Managers Team.
Weekly Film Studio (AFS, KFS, HFS) operational H&S meetings ongoing.

Risk Manager

			
Incidents: 2	Near Misses: 0	Unsafe Condition / Hazard: 1	Open Incidents in Risk Manager*

Incidents: 2

- Slip. Employee footwear issue. Very minor medical, onsite first aid. No issue for follow up.
- Employee hit head on chair, user error. No issue for follow up.

Unsafe condition/hazard: 1

- Ergonomic – simple request for ergonomic set up assessment as some discomfort. No issue for follow up.

Open Incidents in Risk Manager:

- H&S Advisor continuing to work with people leaders to close items. Making good progress.

Attachment 3: Upcoming events / activity (next 3 months)

Key events / activity	Date	Location
ITM Auckland SuperSprint	13-15 September	Pukekohe Raceway
PWC Herald Talks – The Global Marketplace	25 September	Victory Convention Centre
Auckland On Water Boat Show	3-6 October	Viaduct Harbour, Eastern Viaduct, Te Wero Island
Westpac Auckland Business Awards – North & West Gala Dinner	10 October	Cordis Auckland
Diwali Festival	12-13 October	Aotea Square
International Economic Development Council 2019 Annual Conference	13-16 October	Indiapolis
EDNZ conference	30 October – 1 November	Blenheim
Westpac Auckland Business Awards – Central Gala Dinner	31 October	Cordis Auckland
Taste of Auckland	31 October – 3 November	Queens Warf
Metallica & U2	31 October – 2 November	Mt Smart
Circularity Xlabs launch	31 October (tbc)	GridAKL
NZRL NZ v GBRL Lions Triple Header	2 November	Eden Park
NZ Supercross Open	16 November	Mt Smart

Key events / activity	Date	Location
Equitana	21 – 24 November	ASB Showgrounds
Westpac Auckland Business Awards – South & East Gala Dinner	28 November	Cordis Auckland
49er, 49er FX & NACRA 17 World Sailing Champ	29 November – 8 December	Waitemata Harbour
Phoenix v Victory and Sydney FC	7 December	Eden Park